

**Fox Valley United Way
Board of Directors Meeting Minutes
8:30 am –10:00 am
Tuesday, January 11, 2024 – Via Zoom**

1. Call Meeting to Order—CEO Deborah at 8:34a
2. Roll Call
Board Present—Mark, Joe E., Kelly, Karen, Maria, Laura, Terese, Mansa, Joe D. Dianna
Board Absent—Michele, Stacey
Staff—Deborah
3. Approve Minutes—None. December 2023 tabled
4. Chairman of the Board's Report—Mark introduced our newest board member Diana McClarien who joins us with 25 years of early childhood development experience.
5. Chief Executive Officer Report—Happy New Year!
6. Committee Reports
Finance
 - October 2023 Financials show cash is consistent, and there are no concerns. Contributions are up approximately \$100K over last year! A/p and payroll are good and there is nothing to highlight. The Income Statement is in line, and gross profits and contributions are up. Nothing stands out in Expenses.
 - Insurance proposals from Konen Insurance were reviewed. Our existing coverage is with Hanover-Chubb and in 2023 it was \$5,500 last year. For 2024 the cost would be \$8,811 with Hanover-Chubb. For 2024 we can switch to West Bend for \$5,773. The board approved and Deborah will proceed.**HR**
 - Kassia has resigned effective at the end of December after 8 years. She is the only one certified to provide the Opening Doors training to our Latino community. We need this certification to comply with the Inc. grant. We have offered her a contract position now through June 30, 2024 and she is considering it. We are meeting with the Illinois Action for Childhood to discuss strategies for making sure all of the SPARK objectives continue and will move forward.
 - Conflict of Interest / Confidentiality Agreement policy has been revised. Maria made a motion to approved and it was seconded by Joe E. to update the document. Deborah will send the board the new doc to be signed and returned,**Nominating—No report**
Community Resource Committee—JD will be leading this committee, transferring from Lisa. Meetings will be held on the last Wednesday of each month.
 - **The “Mom Made Me Do This 5K”** is set for Sunday May 5th at Phillips Park. It will be a timed/chipped race. We are fortunate to have Rush as our Partner and we have agreed to split the profits 50/50 with them. There will be separate times for runners and for walkers. Check out the flyer, and our website for more details.

- **Holiday Assistance** stats are impressive this year. We had 121 sponsors serving 526 children's wishes. There were 7 toy drives, 8 blanket drives, \$3,975 collected in gift cards and cash, plus \$900 donated on our website. The article written by Denise Crosby significantly helped to make our last minute push a success.
- **Campaigns** at the COA pledged \$2,002 and we received \$1,250 from our website donations in December. In addition, we received \$4,325 in checks mailed in as part of our end of the year appeal.

Impact / Investment

- The 2024/2025 Grant Application portal has been updated and is now open on our website. Past grantees can access their previous grant app to make the changes for their new requests. Applications close on Wednesday May 1, 2024. The Allocations Committee will meet in May in preparation for the June budgeting.

7. Engagement—Women United

- ALICE: Deborah and Lisa will be attending an ALICE conference at the end of January in New Orleans to learn best practices and meet with other United Way leaders.
- Women United will review the book they have been reading "Maid" on Sunday, February 4th at Society 57.

8. Program Updates

- SPARK: We have had some personnel changes and the team is busy with events including Winter Wonderland at PH Miller School in Plano, World Relief play groups, Eola Library. We have started our collaboration with the Aurora Housing Authority and are negotiating a dedicated space in their new building specifically dedicated to SPARK. We held developmental screening, and partnered with the Aurora Lions Club for eye screenings. Rosa is working on the updates to the SPARK Charter document. She will be meeting with our SPARK partners in February.

9. Development

Holiday Assistance Next Meeting Date—February 8, 2024

10. Adjournment—at 9:45a