
**Fox Valley United Way
Board of Directors Meeting Minutes
Thursday, May 10, 2023 – Via Zoom**

1. Call Meeting to Order—CEO Deborah at 8:33a
2. Roll Call
Board—Terese, Joe, Joe, Brian, Mark, Karen, Kelli, Maria, and Laura
Staff—Deborah
Absent—Stacey
3. Approve Minutes – April 2023 after motion by Mark, and second by Joe E.
4. Chairman of the Board’s Report—None
5. Chief Executive Officer Report
 - **BOARD:** Introduction of new board members:
 Laura Koski VP of Retail Sales at Old Second
 Joe Donar—CrossFit business owner
 - **HR:** Trish Rooney, VP of Programs, FVUW & Spark, has resigned. Her last day is May 11, 2023. We will recruit to replace her position.
 - The Director of Development position has not yet been filled.
 - Lisa has been promoted to Director of Community Engagement.
 New positions will be hybrid with 3 days in the office and 2 days remote work, and we will advertise these openings and highlight our strong benefits package.
 - Due to the remote work schedule, community engagement events, and the concern for office coverage – the office will be posted as closed on Fridays for open office hours.
 - During our strategic planning sessions, we did not get an opportunity to work on our Succession Plan, so this will be a priority in the upcoming months.
6. Board / Staff Strategic Plan—The board was asked to provide feedback on our April 13th meeting. The comments were very positive and included “good facilitator”, “encouraged us to look forward”, “a good idea to include staff”, and more.
7. Mission, Vision, and Core Values—As a board, we recognize that we need to highlight our mission and illustrate how the donations we receive are impacting the communities we serve.
 - The next step in our Strategic Planning is to review the plan and develop tactics to support the strategies. A committee has been formed, consisting of Joe, Maria, and Teresa.
 - Before we added ALICE, our focus was early childhood, so now our Mission includes serving families as a whole. This will continue to develop healthy children, and provide a strong physical, mental, and financial support system for families.
 - Deborah presented a draft of the proposed revisions to these documents:

Mission

Fox Valley United Way is committed to ensuring that all families in our communities have equitable access to opportunities and resources by investing in positive health, education, and financial outcomes.

Vision

We envision a community where all children have a strong foundation for success in school and life.

Core Values

We value the experiences, cultures, voices, and intellect of our diverse stakeholders. We bring equity to the forefront of our work. We hold forth the core values of Collaboration, Integrity, Accountability, Compassion, and Innovation.

Maria motioned to approve the Mission, seconded by Karen was approved unanimously. Kelli motioned to approve the Core Values, seconded by Maria was approved unanimously.

Voting on the Vision, Focus Statement and Tagline was tabled.

We have submitted a LOI to the Dunham Fund to be invited to submit a grant request to support operating and planning for the organization's programs as a whole, including SPARK and ALICE.

Additionally, we submitted a grant request to The Dunham Fund for a grant writer in the amount of \$5,000.00 to support ALICE

8. Engagement / Development

Women United—Lisa did a fantastic job leading our first Women United Event. It was well attended, and Kelli communicated some of the ideas for the work they will be doing. They have set some fundraising goals. Stacey agreed to chair this committee. The *Power of the Purse* golden ticket event should raise \$10,000. They have secured one sponsor and need one additional \$1000 sponsor. Lisa will be sending the board the flyer listing all the details.

ALICE—The new 2023 Illinois data has been released. It is now posted on our website. We reviewed some data snapshots.

9. Committee Reports

Finance

February 2023—Mark reviewed the February financial documents and highlighted that cash has increased; grant income is higher. Receivables are down, but this could be due to timing issues. Assets and liabilities are OK. Expenses are consistent with the prior year, and we are on pace for a good year. There is nothing to be concerned about at this time.

Budget—Work on our FY2024 budget is underway. Mark and Kelli are on the finance committee and will be meeting to put together the final numbers. Trish was asked to submit the SPARK budget for all the SPARK grants prior to her departure.

Impact / Investment

We now have a portal on our website for grant submissions. There have been a few technical difficulties, so we've extended the application deadline from May 15 to May 21, 2023. The committee will then review and core the applications to decide on the allocations and awards. The end of June is when we make our commitments for six months, and then we reevaluate the secondary 6 months base on our financial health.

Nominating

Nominating Policy—Tabled. A copy will be sent to the board and voted on at the next meeting. We will provide the new board members with a mentor for three months.

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10. Program Reports

SPARK—In the past has been dedicated to the city of Aurora. They continue to collaborate with others, including World Relief and the Fox Valley Park District. However, our efforts to expand our early childhood work is growing in Kendall County. Deborah and the SPARK team attended the grand opening of the Family Resource Center in Plano.

SPARK will again be promoting “Countdown to Kindergarten,” but due to recent events will not go directly into neighborhoods with their door-hangers – we will be looking for other opportunities to support these efforts.

11. Next Meeting Date – June 8, 2023

12. Adjournment—Meeting adjourned at 9:46a