

**Fox Valley United Way  
Board of Directors Meeting Minutes  
Thursday, July 10, 2025 via zoom**

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1. Meeting called to order by ED J.D. at 8:34 am.
2. Roll Call of those present:  
**Board** – Mark, Kelly, Karen, Laura, Mansa, Maria, Diana, Tamika  
**Staff** - J.D  
**Absent** – Michelle, Melissa
3. **Minutes:** No June Minutes submitted for approval. Bumped to August meeting.
4. **Chairman of the Board's Report:** No Report from Chairman
5. **Chief Executive Officer Report:** JD reported:
  - Finance report from May is still in progress
  - Kathy Downing, from CRM Andar, has been assisting with the data entry process
6. **Board Discussion:**
  - Board discussed the format for distributing board reports; Reports will be distributed via email & via board portal.
  - Discussion about involving Henry and Rosa in future meetings, with J.D. proposing a new format where they would report after the Chairman of the Board report on upcoming plans and answer any questions concerning prior month accomplishments before being dismissed.
7. **Committee Reports**
  - Finance:**
    - The board agreed to approve both May and June financials at the August meeting, with J.D. aiming to have the reports completed by then.
    - Kelly will provide May financial report at next meeting
  - Impact / Investment:** No report
  - HR:** No report
  - CRC:** No report
  - Nominating:** No Report
8. **Event Planning:**

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- Board approved plans for an upcoming ice cream social event at the Fire Museum, which will serve as a networking opportunity and celebration of recent changes, including the introduction of new staff and recognition of Deborah's contributions over the past five years.
- Date is confirmed for August 27<sup>th</sup>

**9. Program Reports**

- **SPARK**
  - J.D. reported on a discrepancy in the Birth to 5 grant amounts, which Rosa is investigating with the grant providers.
  - Rosa provided an overview of Spark's activities in July and plans for future reporting.
  - Activities included multiple playgroups throughout the week led by staff and interns
- **Community Engagement:**
  - J.D. also discussed new hire Tricia Hoover's integration into the community:
    - attendance at the Kendall County Health Department partner meeting
    - ALICE Trainings
  - Future Community events include:
    - Aurora farmers market, Kane County emergency response meeting, and Yorkville Chamber of Commerce business over coffee event.

**10. Holiday Assistance**

- Karen suggested exploring ways to involve businesses such as Pitney Bowes in holiday assistance and other initiatives, as they are no longer participating in the national campaign but remain interested in local philanthropy.
- Michael Perez is planning to encourage Cordigan and Clark to be more active with Holiday Assistance
- JD is in contact with schools and local partners to determine the number of people in need of assistance this Christmas season
- Staging space used in the past from City of Aurora is not in Jeopardy.

**11. Other Discussions:**

- JD presented a 24-section framework that will help analyze the organization's strengths and areas for improvement. Graphic will be shared via email after the meeting.

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- JD discussed a potential partnership with the City of Aurora for a "Pay it Forward" program. This would involve collecting donations to assist residents with water bills. The program, set to launch in April 2026, would require the organization to serve as a fiscal partner, collecting and distributing donations while marketing the initiative alongside the city. Board seeks additional information about the program's operations and financial responsibilities. There are also concerns about how the program would align with the existing commitments and partner funding.
- Staff Uniforms are being considered/JD presented mockup. Staff will choose colors. JD will provide update at next meeting.

**12. Next Meeting Date & Future Meetings:**

- Thursday, August 14<sup>th</sup>, 2025
- No December Meeting
- Future Planning Meeting for Strategic Planning: TBD
- In-Person Meeting once a year: Board Agreed/Date TBD

**13. Meeting was adjourned.**