

## Board of Directors Meeting Minutes

### 1. Meeting called to order by Kelly McDonough at 8:30 AM.

### 2. Roll Call

- a. Rigo Alfaro Absent
- b. Michele Clark Excused
- c. Eric Kinsey Absent
- d. Mansa Latham Present
- e. Maria Manzo Excused
- f. Diana McClarien Excused
- g. Kelly McDonough Present
- h. Mark Mooney Absent
- i. Colin Powers Present
- j. Marisa Richards Present
- k. Tamika Smith Present
- l. Karen Yaggie Present (Joined late to establish quorum)

### 3. Minutes Approval:

Tamekia Smith motioned to approve the February minutes. Kelly McDonough seconded. Motion passed unanimously.

#### **4. President of the Board Report:**

Kelly McDonough reported that the finance committee met the previous day to review financials. She also noted that discussions have been held with board members regarding meeting attendance and ongoing commitments, which have been positive and fruitful.

#### **5. Executive Director Report:**

**a. Allocations for 2026:** i. J.D. and Kelly reported that grant and campaign revenues are up, and the organization's cash position has increased by \$125,000. J.D. recommended making allocations in the range of \$75,000 to \$100,000. ii. Karen Yaggie called for a motion to allocate up to \$100,000 for the FY27 budget. Tamekia Smith motioned. Kelly McDonough seconded. Motion passed. iii. The application portal will open mid-April and close on May 14. Committees will review from May 15 to June 10. The board will approve final amounts at the June 11 meeting, and awards will be announced at the Ice Cream Social on June 24.

**b. Marketing & Development Specialist:** J.D. informed the board of his intent to offer Annika a full-time position with salary and benefits fitting with the current budget. Due to operational savings from a vacant position and reduced accounting fees, this comfortably fits within the budget. The board supported the decision.

**c. Friday Five Article Contributions:** Tricia requested that board members consider writing short professional features or personal testimonials to be included in the Friday Five newsletter to help the community get to know the board.

**d. Mom Made Me Do This 5K:** Scheduled for Sunday, May 3. Waubonsee Community College is a sponsor. The event will feature a combined start time of 8:00 AM for runners and walkers. A revised "Mile for Mom" for all ages walk will begin at 8:45 AM, followed by awards at 9:00 AM.

**6. Board Committee Updates:** **a. Finance:** Kelly reviewed the year-to-date financials. The organization is currently running a \$125,000 positive net income (compared to a \$135,000 deficit at this time last year). Grant revenue increased to \$272,000, and overall expenses are down by \$100,000 due to renegotiated office

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rent, a vacant payroll position, and reduced professional/accounting fees. b. **Community Events (Dolly Recap):** Marisa reported positive feedback on the event, noting that the line dancing and the punch beverage were highly popular. The committee discussed alternating future locations, potentially hosting a more family-friendly bowling event in Yorkville next year. c. **Marketing & Development:** J.D. provided an update on Eric's behalf. The SPARK website is being successfully integrated into the FVUW site. The new Little Green Light donation form is now live on the website, which will streamline operations. d. **SPARK:** Tabled until the next meeting, as Diana McClarien was excused.

#### **7. New Business or Opportunities:**

a. **Pre-Apprenticeship Program:** Marisa shared a flyer for a 9-week construction pre-apprenticeship program starting in Aurora in April/May. J.D. and the marketing team will promote this to the ALICE population via social media and the Friday Five.

8. Next Meeting Date: Thursday, April 9th at 8:30 AM.

#### **9. Meeting was adjourned at 9:40 AM.**

Marisa Richards motioned to adjourn. Karen Yaggie seconded. Motion passed.

**Next Meeting – Thursday, April 9<sup>th</sup> at 8:30 am**