

**Fox Valley United Way
Board of Directors Meeting Minutes
14 Nov 2025**

1. Meeting called to order by JD Ostergaard at 8:34
2. Roll Call
 - a. Michele Clark **Present**
 - b. Laura Grande **Absent**
 - c. Mansa Latham **Present**
 - d. Maria Manzo **Present**
 - e. Diana McClarien **Present**
 - f. Kelly McDonough **Absent**
 - g. Mark Mooney **Present**
 - h. Marisa Richards **Absent**
 - i. Tamika Smith **Present**
 - j. Karen Yaggie **Present**
 - k. J.D. Ostergaard **Present**
3. Minutes Approval: Michele Clark motioned to approve. Maria Manzo seconded.
4. Chairman of the Board's Report: No report from chairman.
5. Executive Director Report:
 - a. There was a successful Dolly Parton's Imagination Library kickoff event in Kane County
 - b. The board reviewed board positions for the upcoming year,
 - i. Kelly McDonough Chair,
 - ii. Mansa Latham Secretary
 - iii. Michele Clark Vice Chair
 - iv. Treasurer OPEN
 - c. Board Committees:
 - i. Financial Committee: Kelly, the new treasurer, and Colin Powers. (new board member effective in January)
 - ii. Community Resource: Karen, Marisa, and Tamekia.
 - iii. Marketing and Development Eric Kinsey (new board member effective in January)
 - iv. SPARK Committee: Diana and Maria
 - d. J.D. mentioned that Laura Grande will be stepping down from the board, and her replacement, Rigo Alfaro, will join in January.
 - e. J.D. discussed website improvements and new marketing efforts going into effect in December.
 - f. Giving Tuesday strategy and efforts were discussed as well as website listings and marketing on LinkedIn.

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6. Discussion

- a. Diana shared information about a grant opportunity from the Kellogg Foundation, which offers funding ranging from \$50,000 to \$250,000 with a quick turnaround time of 60 days.
- b. Dolly Parton birthday party fundraiser on January 15th 5:30- 8:00 at the Fred Astaire Dance Studio in St. Charles, which will include line dancing instruction. The event will include hot appetizers, an open bar, and raffle tickets, with admission priced at \$34 to sponsor a child through Dolly Parton's Imagination Library
- c. Holiday Assistance distribution will take place on December 12th and 13th.
 - i. Karen suggested Kathy Metzger as a potential volunteer
- d. Festival of Lights Grant from City of Aurora. More information to follow.
- e. Great Non-Profit Reviews- The group discussed writing a review on the website GreatNonProfits.org to boost the visibility of Fox Valley United Way on the internet as well as working on improving the listing on Give.org and Guidestar and Charity Navigator.

7. Next Meeting Date: 8 January 2026

8. Meeting was adjourned at 9:37